

Myschievia Effigy & Temple Proposal Guidelines

The META team is responsible for the creation and construction of the Effigy and Temple builds, which is the centerpiece and ceremonial fire for the event.

PROCESS

- **Deadline:** June 3rd, 2023. After all the proposals are submitted, the META lead will decide which ones they consider feasible, and may schedule interviews with the submitters to learn more about their vision.
- **Applicant Eligibility:** Anyone may submit a proposal! While it is beneficial to have participated in Myschievia and large art build projects, this is not necessarily required. Each applicant and proposal will be evaluated individually. Please note that META leads/ass leads/members are not barred from submitting META proposals into the process.
- **Schedule:** The META lead will be contacting you between June 4-9 if your proposal is selected for presentation. We want to help you make your proposal as strong as possible.
- **Feedback:** If a design is chosen for an interview, the META Lead will meet with the submitter and may offer advice in some areas that they think could warrant more attention. The more thought-out the initial approach, the faster the project can get to actual construction.
- **Selection:** Qualified proposals will be presented to the community for vote during Summer Town Hall on June 10th.

EXPECTATIONS

- **Role:** If selected, you will be involved in the completion of the Effigy or Temple build. You will work directly with your META Lead.
- **Team:** You will need to recruit your team. While many volunteers will join, you should proactively recruit skilled workers for important areas of your design.
- **Time:** META activity is historically 3 to 5 weekends for 2-3 months prior to Myschievia, and then a final week of all-out work during construction on site. You will likely be putting in a lot of hours.

- **Event:** Recent years have shown us that the Effigy & Temple construction continues into the Myschievia Event. While your plan should lead you to anticipate completing sooner (by Friday morning), set the expectation that you may miss part or all of (playing at) Myschievia in the push to complete it amidst unforeseen issues.

CONSTRAINTS:

- **Budget:** The LLC-allocated budget for the Effigy probably will not exceed \$6,000/ Temple: \$1,200.

This amount will include everything you need to make it go except power (LLC will provide generators and fuel). Be sure to allocate funds for everything you need (transportation to the site, equipment rentals, lumber, hardware, accelerants, food, drill bits, lighting, etc).

- **Material:** must only use untreated & natural lumber & materials;
- **Size:** the Effigy shouldn't exceed the following dimensions: 20'Hx20'Wx20'D (20' cube essentially). And must break down into manageable sizes to fit inside (2) Penske 26' box truck.
Temple is: 12x12x12 or no bigger than 1800 cu ft". And must break down into manageable sizes to fit inside (1) Penske 26' box. Box trucks will be driven to the land by licensed & insured community members.

Details to include in your submission:

- **Your name and contact information:** This submission is for something that you are building. While we understand that not everyone is an expert in every little detail of effigy/temple building, submitters should have a strong understanding of how it will all come together. Who are you and why are you eligible?
- **Inspiration:** Why should this get built? How does this speak to this Myschievia? How does it tie into the theme?
- **Project Management:** How many days a week will you build? What are your contingency plans for weather, illness, etc? How will you make sure your crew is taking care of themselves during on-site construction?
- **Project Plan:** Schedule loosely yet realistically how long it should take, including milestones (a [Gantt Chart](#) is very useful for this). Keep in mind your team must build it in town, take it apart, move it to the event site, and then build it again on site. In case of a burn ban,

you'll have to take it apart (again), move it (again), and have a contingency plan for what you plan on doing with it afterwards.

i. Safety Plan: Are parts of your design dangerous? How will you keep people from dying on/around it? How will you prevent it from killing people? The safety plan should take into consideration the phases (a) during construction in town, (b) construction on-site, (c) once it is open to participants at the event, and (d) how to safely take it apart, if necessary.

ii. Transportation Plan: Will it fit in a box truck; on a flatbed? Will the pieces be fragile? How will you move the structure and all the tools you will need? What comes home, and in what?

iii. Burn Plan: How much perimeter will you need to burn safely? What accelerants will be used? What kind of embers will this thing throw? How could the burn tie into the procession or other art? What special considerations would the Fire & Safety Team need to be aware of?

iv. Non-Burn Plan: There is always a chance that we will be banned from burning. In case the conditions aren't safe, what will happen? Consider deconstruction, re-packing, and transportation back to town. What happens to it afterwards?

v. Cleanup Plan: What is required to get the burn pad cleared after the burn? As we've learned year after year, it's near impossible to get folks to stay to clean. Know any people who go to the event but don't break themselves after a week in the Texas summer? These are your new best friends.

- **Budget**: You have a budget to use on this project, from start to finish. What will you spend it on? This needs to be itemized and as realistic as you can estimate (call around for quotes). It's wise to leave 10-15% of your budget for unforeseen expenses. How will you maintain your balance sheet throughout the project?

i. Materials: Everything you will need to build, transport, and burn the project needs to be listed in your budget. Include construction materials, (lumber, fasteners, widgets), tools, electrical, gas, plumbing, fuel, etc.

ii. Rentals: Do you need to rent any equipment to do this? Lifts, scaffolding, fancy tools? What are they, where do you get them and what do they cost? We might not be able to rent the CraneMaster 9000; simple is good.

iii. Other/Swag/Food: How will you create the feeling of appreciation for your volunteers? How will you keep your volunteers fed and hydrated enough to keep working for you? A small expense here goes a long way. It will come out of the allocated budget.

Visuals: include scale drawings, sections, charts, diagrams, details, models, or whatever it takes to get the idea across of what it is you would like to build.

ADDENDA

The following were major items that the community has identified over the years as what they want to see in an effigy/temple, and will be considered heavily in the proposals.

1. **Non-toxic burn**: Wiring, metal, plastic, etc. should be removable/minimal for the burn. The goal is as little environmental nastiness as possible.
2. **Community involvement**: This goes beyond just making the effigy/temple interactive, although that is a large part of this; the more people that can be involved, the better. META has often been a place for people to learn skills in a variety of areas. It is a challenge to do this efficiently and safely, but the more people that can say, "I helped make that," the better.
3. **Finished by Friday at Myschievia**: The desire is for the effigy to be "open" and approachable by the community by Friday morning. It may still need some work done, but it should no longer be a construction zone by that time. Ideally.
4. **Anthropomorphic**: It is a nightmare to say "we want art, but it should look like this", but the community has agreed that a figure that participants can relate to on an immediate level creates more attachment.
5. **Community Ownership**: We will not consider using the community money earmarked for the builds to fund, either partially or fully, a project that is intended for any final purpose other than its destruction at Myschievia (or LLC-approved community event).

Send your questions and proposal to [INSERT META EMAIL]. Happy designing!

Sincerely,

The META Proposal Review Committee and the LLC

2023 META Effigy & Temple Proposal

Name(s): _____ Phone: _____ Email: _____

Inspiration and Project Summary:

(Is this for Effigy or Temple? Why should this be built? How does it relate to the theme? What makes it special? How does this effigy fulfill guidelines and recommendations?)

Project Management Summary:

(How will you divide up the process? Will you have assistants?)

Project Plan/Schedule:

(Try including a Gantt Chart or a calendar - the more detail the better!)

Plans for:

- Safety
- Transportation
- Burn
- Non-Burn
- Cleanup
- Budget
- Materials
- Rentals
- Other

Attachments:

- Visuals/model/drawings/etc

Send your questions or proposal to [INSERT META EMAIL] - we will be happy to assist you in creating your proposal!

Be available to meet with the META and/or the LLC during the submission/selection period. You may proactively meet with all or part of the Panel for advice, guidance, questions, etc.